



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, May 20, 2014

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller

Robert Prailes, Alderman, 1st District

Edward Johnson, Alderman, 1st District

Peter Hintz, Council President & Alderman, 2nd District

Ruth Dawidziak, Alderman, 2nd District

Tom Vos, Alderman, 3rd District

Jon Schultz, Alderman, 3rd District

Tom Preusker, Alderman, 4th District

Todd Bauman, Alderman, 4th District

Student Representatives

Sam Joski, CCHS

Joe Nguyen, BHS

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for May 6, 2014 (*R. Dawidziak*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-3 (*T. Vos*)
9. Payment of Vouchers (*J. Schultz*)
10. Licenses and Permits (*T. Preusker*)
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS:**

- A. A Public Hearing to hear comments and concerns from the public regarding a request to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 5421 Mormon Road. *(T. Bauman)*

13. **RESOLUTIONS:**

- A. Resolution 4667(1) to consider approving an Engagement Letter of Agreement with Ehlers and Associates, Inc. to provide Tax Incremental Financing services in the not-to-exceed amount of \$22,500. This item was discussed at the May 6, 2014 Committee of the Whole meeting. *(R. Prailes)*

14. **ORDINANCES:**

None

15. **MOTIONS:**

- A. Motion 14-775 to consider approving the annual insurance renewal with Zarek Insurance. This item was discussed at tonight's Committee of the Whole meeting. *(E. Johnson)*

16. **ADJOURNMENT** *(P. Hintz)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

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Common Council Agenda Item Number: 5	Date: May 20, 2014
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the May 6, 2014 Common Council meeting. Staff recommends approval of these Minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the May 20, 2014 Common Council meeting.



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, May 6, 2014

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 8:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Student representative present: Sam Joski. Student representative absent: Joe Nguyen.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce

There were none.

5. Approval of the City Council Minutes for April 15, 2014

A motion was made by Schultz with a second by Hintz to approve the Council Minutes from April 15, 2014. With all in favor, the motion carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Alderman Hintz reminded Council and Staff about the Lincoln Statue Memorial to be held on Sunday, May 18, 2014 at 1:00 p.m.

Craig Workman informed Council and Staff about the upcoming Public Works Rodeo and Open House. The date is tentatively scheduled for Friday, May 30, 2014. Workman said the DPW is also trying to coordinate with grade schools for a "Paint the Plow" project and would provide further details at a later date.

8. Reports 1-6

A motion to approve Reports 1-6 was made by Prailes with a second by Preusker. With all in favor the motion carried.

9. Payment of Vouchers

A motion was made by Johnson with a second by Hintz to approve vouchers, pre-pays and reimbursements in the amount of \$392,068.87.

14. Ordinances

There were none.

15. Motions

- A. **Motion 14-769** to approve an Airport Office Lease at 703 Airport Road with Meisner Aircraft, Inc. for a term of 5 years in the amount of \$1,800 per month.
- B. **Motion 14-770** to approve an Airport Hangar Lease with the Burlington Air Center, Inc. at 703 Airport Road, Unit 703 for a term of 5 years in the amount of \$3,942 per month.
- C. **Motion 14-771** to approve an Airport Hangar Lease for 916 Alpha Taxiway for a term of 29 years in the amount of \$427.50 per year.
- D. **Motion 14-772** to approve an Airport Hangar Lease for 832 Hotel Taxiway for a term of 29 years in the amount of \$152 per year.

A request for a second reading and a motion to adopt Motions 14-769, 14-770, 14-771, and 14-772 was made by Prailes with a second by Dawidziak.

Preusker made a motion with a second from Schultz to amend Motion 14-772 to correct Article 3: Rent, from "\$0.95 cents per square foot for the leased area" to "\$.095 cents per square foot for the leased area".

With all in favor, the amended motion was approved.

With all in favor, motions 769, 770, 771, and 772 carried.

- E. **Motion 14-773** to authorize the July 4, 2014 fireworks display to 5-Star Fireworks Corporation in the amount of \$10,000.

A request for a second reading and a motion to approve was made by Vos with a second by Dawidziak.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: Prailes. Motion carried 7-0.

- F. **Motion 14-774** to authorize the City Administrator to spend up to \$25,000 for maintenance and repair of the City Pool.

A request for a second reading and a motion to approve was made by Schultz with a second by Johnson.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.



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Common Council Agenda Item Number: 8	Date: May 20, 2014
Submitted By: City Staff	Subject: Reports 1-3

Details:

Attached please find the following reports:

- Report 1- 2013 Burlington Police Department Annual Report
- Report 2 – Plan Commission minutes, April 10, 2014
- Report 3 - Committee of the Whole minutes, May 6, 2014

Options & Alternatives:

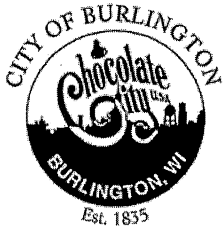
N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the May 20, 2014 Common Council meeting.



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Minutes City of Burlington Plan Commission April 8, 2014, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order at 6:30 p.m. Roll call: Aldermen Tom Vos and Ruth Dawidziak; Commissioners Darrel Eisenhardt, Mike Deans, Chris Reesman and John Lynch; and Student Representatives Shan Gill and Courtenay Krusemark were present. Town of Burlington Representative Phil Peterson was absent. Also present were City Administrator Kevin Lahner, City Planner Patrick Meehan, and Zoning Administrator Patrick Scherrer.

APPROVAL OF MINUTES

Alderman Vos moved and Commissioner Reesman seconded to approve the minutes of March 11, 2014. All were in favor, and the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Square One Heating & Cooling for property located at 616 Droster Avenue for HVAC sales and service with on-site sheet metal fabrication.

- Mayor Miller opened the Public Hearing at 6:32 p.m.
- There were no comments.

Commissioner Lynch moved and Alderman Vos moved seconded to close the Public Hearing at 6:33 p.m. All in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve a Site Plan and Conditional Use application from Square One Heating & Cooling for property located at 616 Droster Avenue for HVAC sales and service with on-site sheet metal fabrication.

- Mayor Miller opened this item for discussion.
- Alderman Vos inquired if all of the zoning requirements are met with this project and if there will be any issues with Droster Avenue being unimproved. Pat Meehan responded that all requirements are met with the building and since a Certified Survey Map was not submitted, the City cannot force the applicant to improve the street.
- Meehan informed the commission that the proposed outdoor storage space on the site plan exceeds the allowable 262 square feet of area. Lee Schroeder of Square One Heating & Cooling stated they would like to keep two large dumpsters and scrap metal in this area and have it screened. Meehan stated it can be fenced in but couldn't be larger than 262 square feet, which is about the size of a two-car garage. Mr. Schroeder questioned what is considered outdoor storage. Pat Scherrer stated it would not include equipment but could include the scrap metal, for example. Vos stated he felt the square footage requirement was unrealistic, prohibits the applicant's desire to screen the area from view and questioned if it could be adjusted for different business types. Administrator Lahner stated adjusting the requirement would call for a text amendment to the municipal code. Scherrer stated he could take a look at what is going on at the location once the business is in. Schroeder stated there are times they will have twenty to thirty furnaces and full dumpsters in a week. He further stated the building is surrounded by woods and other service businesses. Commissioner Lynch responded that this location is at the gateway of the city and appearance is important. Lynch further questioned if the site plan was indicating a fence and gates installed along the perimeter of the rear yard. Steve Hansen of Square One stated there will be a six-foot tall wood fence with a gate at each entry to block the view of the side and rear yards. Commissioner Reesman questioned if dumpsters are considered outdoor storage. Meehan responded that they are not.
- There were no further comments.

Alderman Vos moved and Commissioner Reesman seconded to approve Site Plan and Conditional Use for property located at 616 Droster Avenue, subject to Patrick Meehan's March 21, memorandum to the Plan Commission as follows:

- Under the above Zoning ordinance requirements, as the principal structure is only 5,249 square feet in area, an outdoor storage area of only 262.45 square feet is allowed at the subject property. Therefore, the proposed 20' x 50' (1,000 square-foot) outdoor storage area shall be reduced in size to a maximum of 262.45 square feet in area (with sight proof screening) and a revised Site Plan submitted to the City for City staff review prior to the issuance of a Conditional Use Permit.
- Based upon the Plat of Survey prepared by Thomas L. Satter, dated March 12, 2014, it appears that the subject property consists of two existing parcels of land. As such, in order to comply with various requirements of the City Zoning Ordinance in order to use both properties together as a single parcel and use, the applicant will need to accomplish a land consolidation under the provisions of Section 315-140. The applicant shall provide written proof to the City of

Burlington that such a land consolidation has taken place prior to the City's issuance of a Conditional Use Permit.

All were in favor and the motion carried.

B. Consideration to approve a Site Plan application from McCormick Construction on behalf of Nestle Company, Inc. for property located at 637 S. Pine Street to construct sugar storage silo.

- Mayor Miller opened this item for discussion.
- There were no comments.

Commissioner Eisenhardt moved and Commissioner Lynch seconded to approve a Site Plan for property located at 637 S. Pine Street, subject to Patrick Meehan's March 21, 2014 and Kapur & Associates' March 31, 2014 memorandums to the Plan Commission.

All were in favor and the motion carried.

C. Consideration to approve a Site Plan Application from Stelling & Associates on behalf of KW Precast for property located at 472 W. Market Street to construct a precast component fabrication building.

- Mayor Miller opened this item for discussion.
- Commissioner Lynch questioned if the parking provision is the same as what was required on the Menards site plan. Meehan stated parking is not an issue now but could become a problem in the future if the use of the site changes. He further stated he was not sure about Menards, but requirements like this have been approved with other developments in the past. Mayor Miller stated Menards has a provision that if additional parking is needed it would be taken from their outdoor storage area. Pat Scherrer stated the parking requirement language could be included on the Occupancy Permit for any future changes in use. Meehan stated due to the change in state law with non-conforming uses, if the language is not approved, all future use at the site would be existing non-conforming and the City could not require additional parking regardless of the use.
- Alderman Vos questioned what the building use would be. Lahner stated it will be a concrete shelter to make concrete forms year round.
- There were no further comments.

Alderman Vos moved and Commissioner Lynch seconded to approve a Site Plan for property located at 472 W. Market Street, subject to Patrick Meehan's March 21, 2014 and Kapur & Associates' March 31, 2014 memorandums to the Plan Commission as follows:

- Under the provisions of the City Zoning Ordinance, the proposed manufacturing of precast concrete components requires the provision of either 2.5 off-street parking spaces per 1,000 square feet of floor area or the provision of 1 space per employee, plus 1 space per company vehicle, plus 1 space per 5,000 square feet for visitor parking, whichever is greater. Under the first of the above alternative requirements (2.5 off-street parking spaces per 1,000 square feet of floor area), a total of 34 off-street parking spaces would be required to serve the proposed 13,535+/- square-foot building. It is recommended that should the provision of adequate off-street parking to accommodate the proposed building's uses and/or employees becomes an issue in the future (as determined by the City Plan Commission), the Plan Commission may require the property owner to construct up to 34 such off-street parking spaces and said spaces and associated drives shall meet all applicable requirements of the City of Burlington Zoning Ordinance.
- The owner shall provide a drawing showing the exact location of the building in relationship to the property lines, signed and sealed by a registered land surveyor after the footings for the structure have been constructed and submitted to City staff for review.
- Downspouts and roof runoff were not addressed in the submittal. It is unclear what the intentions of the roof drainage are. Downspouts (if any) should be directed to the east and the sediment basin.
- The Architect shall certify, on the plans, that the plans are in accordance with the rules and regulations of the City of Burlington, and the State of Wisconsin, and sign and seal said certificate.

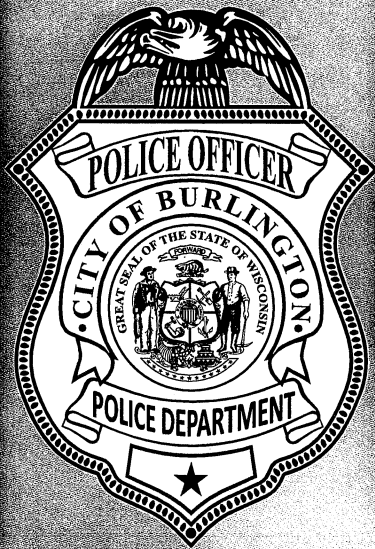
All were in favor and the motion carried.

ADJOURNMENT

Commissioner Lynch moved and Commissioner Deans seconded to adjourn the meeting at 6:52 p.m. *All were in favor and the motion carried.*



Recording Secretary
Megan E. Watkins
Director of Administrative Services



2013 ANNUAL REPORT

CITY OF BURLINGTON
POLICE DEPARTMENT



2013 Police Services in Review

I am pleased to present the City of Burlington Police Department's Annual Report for 2013. This report details the activities of the department to include:

police calls for service, crime statistics, traffic crashes, outreach programs, and the training attended by members of the department during the calendar year of 2013. As you will see in this report our officers worked very hard keeping the City of Burlington a great place to live, work, and visit.

The overall crime rate in the City of Burlington was 18% lower in 2013 than it was in 2009 and 13.5% lower than it was in 2012. The police department continues to work extremely hard to limit the crime in the City of Burlington. We certainly do everything we can to prevent crime from occurring in the City



PETER A. NIMMER
Chief of Police

of Burlington but when it does occur our department responds quickly and solves cases at a much higher rate than the national average.

Along with providing quality service and protection to the city, our officers attended at least 24 hours of training throughout the year. Most of the training was again conducted by our own highly qualified instructors.

In addition to all their on duty work our officers are very active within the community as illustrated by their involvement in the Annual Bike Rodeo, Polar Plunge, Torch Run and Safety Town.

The police department's continued support from Mayor Miller, the Common Council, the Burlington Police & Fire Commission, the City Administrator and the community, has enabled the City of Burlington Police Department to effectively and efficiently provide services to City of Burlington. The department looks forward to providing services and working with the community in 2014.

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UNIFORM CRIME REPORTING

SUMMARY REPORT 2012 – 2013 COMPARISON

DATA FOR JANUARY THROUGH DECEMBER

I. INDEX CRIME OFFENSES

OFFENSES						CLEARED		
	2009	2010	2011	2012	2013	% Change 2012-2013	2013	%
Violent Crime								
Homicide	0	0	0	0	0	0%	0	0%
Forcible Rape	0	1	1	1	0	-100%	0	0%
Robbery	5	0	2	2	0	-100%	0	0%
Aggravated Assault	0	0	9	12	17	41.67%	14	82.35%
Total Violent Crime:	5	1	8	14	17	21.43%	14	82.35%
Property Crime								
Burglary	23	24	43	24	25	4.1%	6	24%
Theft	282	220	216	266	220	-17.30%	86	39.09%
Motor Vehicle Theft	9	7	5	2	0	-100%	0	0%
Arson	0	0	0	0	0	0%	0	0%
Total Property Crime:	314	251	227	289	245	-15.22%	92	37.55%
Total Index:	319	252	235	303	262	-13.53%	106	40.46%

II. PROPERTY BY TYPE AND VALUE

STOLEN						RECOVERED		
	2009	2010	2011	2012	2013	% Change 2012-2013	2013	%
Currency, Notes, etc.	\$8,073	\$7,050	\$23,760	\$18,152	\$3,689	-79.68%	\$240	6.5%
Jewelry and Precious Metals	\$15,460	\$2,770	\$4,651	\$7,267	\$9,258	27.40%	\$120	1.3%
Clothing and Furs	\$5,762	\$2,373	\$3,492	\$5,889	\$1,539	-73.87%	\$1,038	67.4%
Motor Vehicles	\$195,595	\$66,070	\$44,000	\$5,000	\$0	-100%	\$0	N/A
Office Equipment	\$0.00	\$0.00	\$1,076	\$1,858	\$5,640	203.55%	\$1,828	32.4%
Televisions, Radios, etc.	\$26,087	\$20,504	\$30,106	\$21,944	\$31,253	42.42%	\$8,251	26.4%
Firearms	\$0.00	\$2,675	\$2,040	\$800	\$1,180	47.5%	\$880	74.6%
Household Goods	\$995	\$2,682	\$460	\$4,811	\$1,229	-74.45%	\$409	33.3%
Consumable Goods	\$6,914	\$3,875	\$4,259	\$4,400	\$5,969	35.66%	\$1,802	30.2%
Livestock	\$0	\$0	\$0	\$0	\$0	0%	\$0	N/A
Miscellaneous	\$96,042	\$53,960	\$108,544	\$43,850	\$36,939	-15.76%	\$3,523	9.5%
Total:	\$354,928	\$161,959	\$228,388	\$113,971	\$96,696	-15.5%	\$18,091	18.7%

IV. ARRESTS BY CLASSIFICATION

Offense	ADULT					%	JUVENILE					%	TOTAL					%
	2009	2010	2011	2012	2013		2009	2010	2011	2012	2013		2009	2010	2011	2012	2013	
Murder	0	0	0	0	0	0%	0	0	0	0	0	0%	0	0	0	0	0	0%
Forcible Rape	0	0	0	0	0	0%	0	0	0	0	0	0%	0	0	0	0	0	0%
Robbery	4	0	2	1	0	100%	0	0	1	1	0	-1000%	4	0	3	2	0	-100%
Aggravated																		
Assault	1	2	2	3	2	33.33%	0	0	0	0	1	1000%	1	2	2	3	3	0%
Burglary	5	4	11	3	2	33.33%	3	10	7	1	3	200%	8	14	18	4	5	25%
Theft	66	61	57	64	61	4.67%	63	22	32	33	20	-39.39%	129	83	89	97	81	-16.49%
Motor Vehicle Theft	0	3	1	0	0	0%	0	2	2	0	0	0%	0	5	3	0	0	0%
Arson	0	0	0	0	0	0%	0	0	0	0	0	0%	0	0	0	0	0	0%
Simple Assault	40	28	35	26	25	3.84%	14	9	7	4	2	-50%	54	37	42	30	27	-10%
Forgery	10	11	1	4	0	-100%	0	0	0	0	0	0%	10	11	1	4	0	-100%
Fraud	19	16	19	5	5	0%	0	0	0	0	0	0%	19	16	19	5	5	0%
Embezzlement	0	0	1	0	0	0%	0	0	0	0	0	0%	0	0	1	0	0	0%
Stolen Property	0	2	0	1	2	100%	2	0	1	0	0	%	2	2	1	1	2	100%
Vandalism	20	22	20	16	13	-18.75%	17	8	13	3	7	133.33%	37	30	33	19	20	5.26%
Weapons	5	5	13	2	4	100%	2	6	2	1	2	100%	7	11	15	3	6	100%
Prostitution	0	0	0	0	0	0%	0	0	0	0	0	0%	0	0	0	0	0	0%
Sex Offenses	2	14	16	7	1	-85.71%	3	4	11	14	6	-57.14%	5	18	27	21	7	-66.67%
Controlled Substances	64	45	68	46	64	39.13%	22	22	11	20	12	-40%	86	67	79	66	76	15.15%
Gambling	0	0	0	0	0	0%	0	0	0	0	0	0%	0	0	0	0	0	0%
Family Offenses	6	3	7	1	1	0%	0	0	3	0	0	0%	3	3	10	1	1	0%
Driving While Intoxicated	108	69	77	80	75	6.25%	4	0	0	1	2	100%	69	112	77	81	77	-4.93%
Liquor Laws	67	66	55	74	45	39.19%	35	21	25	25	17	-32%	87	102	80	99	62	37.37%
Disorderly Conduct	123	160	157	90	109	21.11%	43	33	33	27	39	44.44%	193	166	190	117	148	26.50%
All Other (Except Traffic)	157	180	180	162	147	-9.26%	127	79	72	97	67	-30.93%	259	284	252	259	214	-17.37%
Curfew and Loitering	0	0	0	0	0	0%	28	24	41	57	33	-42.11%	24	28	41	57	33	-42.11%
Runaways	0	0	0	0	0	0%	0	0	8	0	0	0%	0	0	8	0	0	0%
Total Arrests	697	691	649	585	556	-4.96%	363	240	227	284	211	-25.70%	931	931	876	869	767	-11.74%
Total Index	76	70	73	71	65	-8.45%	66	34	42	35	24	-31.43%	104	142	115	106	89	-16.04%
Total Non-Index	621	621	576	514	491	-4.47%	297	206	185	249	187	-24.90%	827	918	761	763	678	-11.14%

TRAFFIC CRASH STATISTICS

BY QUARTER- 2009 THROUGH 2013

First Quarter, January to March

	2009	2010	2011	2012	2013
Total Crashes	131	113	91	98	90
Personal Injury	14	13	14	7	7
Personal Injury, Trapped	1	0	0	0	0
Property Damage	101	81	58	77	68
Unknown Injury	1	3	1	0	0
Hit and Run	14	16	18	13	13
Hit and Run, Injury	0	0	0	0	1
Fatal	0	0	0	0	1

Second Quarter, April to June

	2009	2010	2011	2012	2013
Total Crashes	90	125	82	102	81
Personal Injury	23	10	7	9	9
Personal Injury, Trapped	0	0	0	0	0
Property Damage	56	90	66	69	59
Unknown Injury	1	5	1	1	2
Hit and Run	10	18	8	23	11
Hit and Run, Injury	0	2	0	0	0
Fatal	0	0	0	0	0

Third Quarter, July to September

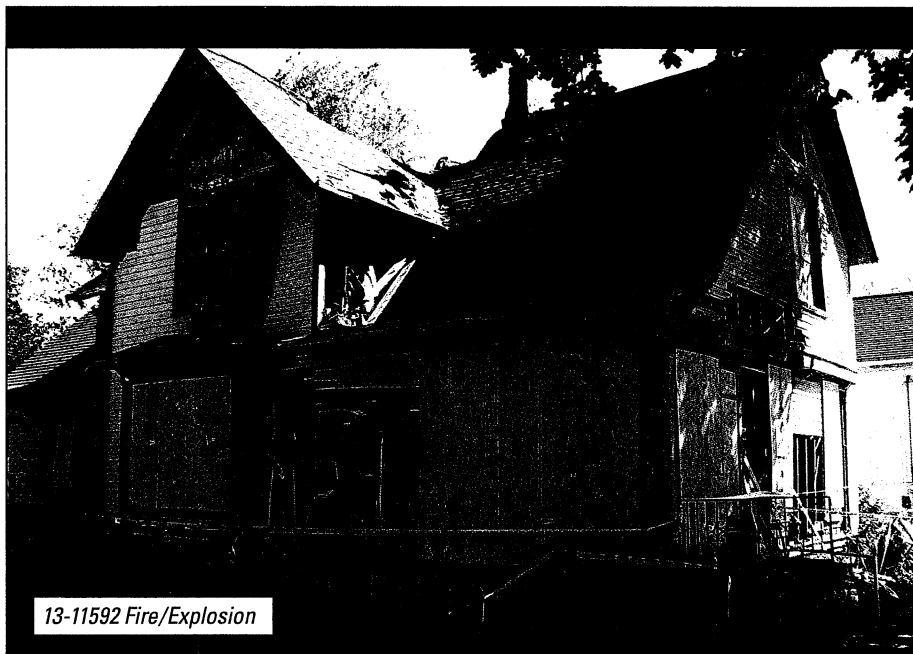
	2009	2010	2011	2012	2013
Total Crashes	109	106	74	89	79
Personal Injury	14	19	11	6	7
Personal Injury, Trapped	0	0	0	0	0
Property Damage	79	66	56	72	64
Unknown Injury	3	3	1	2	0
Hit and Run	13	18	6	9	8
Hit and Run, Injury	0	0	0	0	0
Fatal	0	0	0	0	0

Fourth Quarter, October to December

	2009	2010	2011	2012	2013
Total Crashes	125	126	92	66	129
Personal Injury	16	18	5	6	8
Personal Injury, Trapped	0	0	0	0	0
Property Damage	92	98	66	55	109
Unknown Injury	1	0	2	3	0
Hit and Run	15	10	19	5	10
Hit and Run, Injury	1	0	0	0	1
Fatal	0	0	0	0	1

Total	455	470	339	355	379
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the shooting. Our department established a perimeter around the residence. Several people were observed attempting to leave the residence and they were detained and later taken into custody. City of Racine Police responded to the scene and the suspect was located in the residence. City of Racine Police obtained a search warrant for the residence. Our Department assisted in the apprehension of the shooting suspect and search of the residence. Several arrests were made as a result of the combined efforts of the departments.

paraphernalia were recovered by our department. Charges were forwarded to the Racine County District Attorney's Office.

IR 13-8264

THEFT OF FIREARM

Our Department received a complaint that a firearm was stolen from a residence. A suspect was identified as a relative to our complainant. The Detective Bureau interviewed the suspect and obtained a confession. The suspect provided information about the current location of the stolen firearm. A Search Warrant was obtained and executed. The firearm was recovered and both suspects were arrested and charged for the theft of the firearm.

IR 13-10193

THEFT

Our Department received information from a recycler that a subject had turned in suspicious material. We examined the items and determined that further investigation was needed. We determined that the suspect worked at a manufacturing company in East Troy, Wisconsin.

It was determined the material was removed from the business without owners consent. East Troy Police Department conducted an investi-

gation into the theft that occurred in their jurisdiction.

Our complainant was compensated by the company and withdrew the complaint.

IR 13-10476

ASSIST OTHER AGENCY

Our Department located a vehicle that was involved in a shooting in the City of Racine at a residence on S. Pine Street. The City of Racine Police Department was contacted and provided the name of the suspect in

IR 13-11592

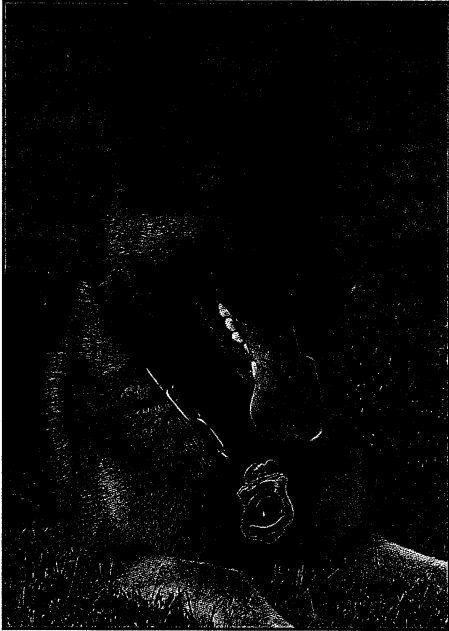
FIRE CALL / EXPLOSION

Our Department responded to a residence that was on fire. They determined that the residence exploded prior to the fire. We secured the area and established a perimeter. The City of Burlington Fire Department responded along with several other area Fire Departments to assist them with the fire scene. The Detective Bureau worked with the City of Burlington



CITY OF BURLINGTON K-9 UNIT

Sgt. John Fisher & K-9 Natz



Natz was born on January 9th, 2002 in Germany. He was acquired from Germany in March of 2003 from Steinig-Tal Kennels in Campbellsport, Wisconsin. In September of 2003 Natz and his partner, Sgt. John Fisher, went through a four week training period at STK. The K-9 team became certified on October 3, 2003. Natz began his service with the Burlington Police Department as Burlington's second K-9.

Natz is a dual purpose police dog, trained in narcotics detection and patrol work. Sgt. Fisher has been the K-9 Handler for the City of Burlington Police Department for the past sixteen years. Natz replaced the department's first K-9, Nando, after Nando was put out of service due to medical

complications.

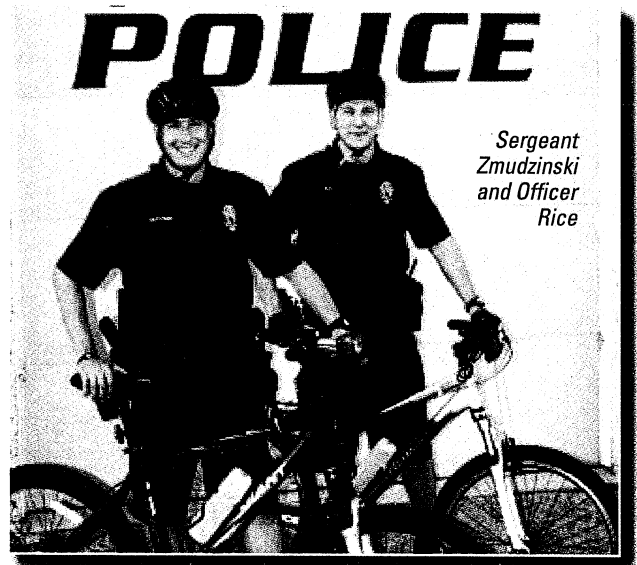
Training for Sgt. Fisher and Natz is ongoing and never ends. The K-9 team trains weekly under the most realistic settings. Area businesses allow access to their buildings and property for training along with occasional mock traffic stops during the course of a shift. Each month the K-9 team goes back to Steinig-Tal Kennels for maintenance training with other K-9 teams. The K-9 team must also complete a one week yearly re-certification course at Steinig Tal Kennels. Sgt. Fisher and Natz conduct standard patrol, assist other jurisdictions when requested, conduct building searches and do demonstrations through out the community.

CITY OF BURLINGTON BIKE UNIT

The department bike unit consists of Officers Hayes, Rice and Sgt Zmudzinski. The unit began in the late 1990s. The bike unit patrols at special events, like Chocolate Fest, concerts in the park at Echo Lake, and parades. Bike officers set the example in the community for safe operation on our community's roadways.

Targeted enforcement in city parks, surveillance, traffic enforcement, and public order are just a few ways in which bike officers can be deployed. Throughout 2013, bike officers concentrated their efforts in city parks and downtown areas to identify, report and deter violations of municipal and state law.

There are several benefits to having the bike patrol out in the City, and prime among them is the ability to be more interactive with citizens. Citizens tend to approach bike officers more often then they would with an officer in a squad car. The bike unit reinforces efforts to establish relationships of trust between the community and the department. The bike unit typically operates during second shift pa-



trol hours. The bike unit also assists in the coordination of the annual bike rodeo to promote bicycle safety.

SAFETY TOWN

The City of Burlington Police Department in partnership with Burlington Jaycees sponsors the annual Safety Town Program.

This annual program held in June is designed for children entering kindergarten in Burlington and surrounding communities each fall. Children learn about topics such as Stranger Danger, how to use 9-1-1, hand gun safety, poisons and Mr. Yuk, bicycle skills and how to safely cross streets. The program consists of a morning session and an afternoon session for two weeks. Each day the program runs for approximately two hours each day. Enrollment includes a small fee to cover snacks and field trips to the Burlington Police and Fire Departments. Officer Hayes and Officer Rice teach the outside portion of the program which consists of bike safety and a safety course. The safety course allows the children to learn how to safely cross streets, use crosswalks, navigate around buildings and street sign identification. The program concludes with a graduation ceremony and the issuance of certificates.

The program continues to be a huge success and receives generous donations from local businesses such as Nestles, Dairy Queen, Bob's Pedal Pushers the Plaza Theater and more.

SHOP WITH A COP

On December 19, 2013, the City of Burlington Police Department working in partnership with Love, Inc and Wal-Mart took part in the Shop with a Cop Program . The program is a collaboration of Love Inc., Burlington Police Department, and Walmart to help out families in City of Burlington during the holiday season. Donations from the Burlington Wal-Mart, Burlington Police Command Staff, were put to



2013 Safety Town

coordinated by Sgt Zmudzinski.

BIKE RODEO

The first Saturday in June brings the annual Bike Rodeo, which is most popular with children under 12 years of age. Activities include bicycle registration, distribution of free bike helmets, safety inspections, and supervised practice for safe operation using obstacle courses and other common "hazards."

The safety course is designed to test and give participants knowledge of how to safely operate their

bicycles. Participants are also given a safety presentation on the safe and responsible operation of bicycles. Participants are encouraged to bring their own bicycle to gain confidence in their riding ability.

The rodeo is hosted by the City of Burlington Police Bike Unit, McDonalds, Officer Hayes and Officer Rice, along with other volunteers from the police department. Other activities at the rodeo include Ronald McDonald. The rodeo is free to all participants. It's a great opportunity for the community to meet and speak with officers to build the community relations.



2013 Torch Run



PERSONNEL TRAINING RECORDS

Chief Peter A. Nimmer

02/11/2013 Winter Chief's Conference. 20 hrs.
 05/02/2013 Firearms..... 8 hrs.
 08/05/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 11/08/2013 Pursuit for Administrators 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Lieutenant Mark J. Anderson

02/11/2013 Winter Chief's Conference. 20 hrs.
 03/27/2013 CPR/AED 4 hrs.
 05/01/2013 Firearms..... 8 hrs.
 07/23/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 11/08/2013 Pursuit for Administrators 8 hrs.
 12/05/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Sergeant Michael J. Madsen, Day Shift Patrol

02/11/2013 Winter Chief's Conference. 20 hrs.
 03/27/2013 CPR/AED 4 hrs.
 05/02/2013 Firearms..... 8 hrs.
 07/23/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 11/08/2013 Pursuit for Administrators 8 hrs.
 12/02/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Sergeant David A. Krupp, Detective Sergeant

03/22/2013 CPR/AED 4 hrs.
 05/01/2013 Firearms..... 8 hrs.
 05/17/2013 Taser Resertification 8 hrs.
 06/03/2013 Infant Death Investigation 2 hrs.
 07/22/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 08/14/2013 Outlaw Motorcycle Gangs..... 8 hrs.
 10/03/2013 Driver Privacy
 Rights & Agency Liability 2 hrs.
 10/18/2013 Pursuit for Administrators 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Sergeant John R. Fisher, Third Shift Patrol/K-9 Handler

03/22/2013 CPR/AED 4 hrs.
 04/29/2013 Firearms..... 8 hrs.
 07/22/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 10/18/2013 Pursuit for Administrators 8 hrs.
 11/04/2013 K-9 Recertification 40 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/16/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Jodi M. Borchardt, Second Shift Patrol

01/14/2013 Field Training Officer Seminar40 hrs.
 03/27/2013 CPR/AED 4 hrs.
 05/01/2013 Firearms..... 8 hrs.
 05/07/2013 REID Interview and Interrogation ...24 hrs.
 07/23/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 12/04/2013 Intoximeter Recert..... 2 hrs.
 12/06/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer William T. Rice, Second Shift Patrol

01/22/2013 Advanced Roadside
 Impaired Driving 16 hrs.
 03/22/2013 CPR/AED 4 hrs.
 04/29/2013 Firearms..... 8 hrs.
 05/04/2013 Teaching Safe Bicycling 8 hrs.
 08/05/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 08/07/2013 Street Survival Seminar 16 hrs.
 10/15/2013 In Roads Criminal
 Patrol and Drug Enforcement 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Rachael Seils, Second Shift Patrol

03/22/2013 CPR/AED 4 hrs.
 05/01/2013 Firearms..... 8 hrs.
 06/24/2013 Advanced Roadside
 Impaired Driving 16 hrs.
 07/22/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Matthew Barrows, Second Shift Patrol

01/14/2013 Field Training Officer Seminar40 hrs.
 03/22/2013 CPR/AED 4 hrs.
 05/02/2013 Firearms..... 8 hrs.
 06/24/2013 Advanced Roadside
 Impaired Driving 16 hrs.
 07/23/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/11/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Daniel Buchholz, Third Shift

03/27/2013 CPR/AED 4 hrs.
 04/09/2013 Intoximeter Certification..... 24 hrs.
 05/02/2013 Firearms..... 8 hrs.
 07/23/2013 Taser, Vehicle Contacts, & Pursuit 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/06/2013 Active Shooter & DAAT 8 hrs.

**Roll Call Training
 Conducted Throughout the Year**

- Advanced Roadside Impaired Driving Enforcement
- Animal Noose Operation
- Houdini Pro Emergency Rescue Tool
- VINE Video
- Roll Call Law State v. Goss
- Roll Call Law State v. Sutton
- Log Entries and Report Writing Guidelines
- Terry Stop and Officer's Display of Weapons
- Language Line Interpreting Services
- Truck Enforcement
- Car V. Deer Accidents
- Level IV Ballistic Plate Carrier
- Active Shooter Presentation

Patrol Officer Matthew Baumhardt, Cover Shift Patrol

01/22/2013 Advanced Roadside
 Impaired Driving 16 hrs.
 03/22/2013 CPR/AED 4 hrs.
 05/02/2013 Firearms..... 8 hrs.
 05/23/2013 Basic Drug Enforcement..... 8 hrs.
 07/22/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 10/08/2013 Nark II Field Testing
 and Drug Identification 8 hrs.
 10/15/2013 In Roads Criminal Patrol
 and Drug Enforcement..... 8 hrs.
 10/31/2013 Search Warrant
 Preparation and Execution 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/16/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Jacob Sterr, Third Shift Patrol

03/27/2013 CPR/AED 4 hrs.
 05/01/2013 Firearms..... 8 hrs.
 06/11/2013 Intoximeter Certification 20 hrs.
 07/22/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 08/06/2013 Street Survival 16 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/16/2013 Active Shooter & DAAT 8 hrs.

Patrol Officer Michael Scott, Cover / 2nd Shift

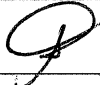
03/22/2013 CPR/AED 4 hrs.
 04/29/2013 Firearms..... 8 hrs.
 06/11/2013 Intoximeter Certification 20 hrs.
 08/05/2013 Taser, Vehicle Contacts, & Pursuit ... 8 hrs.
 12/03/2013 Intoximeter Recert..... 2 hrs.
 12/16/2013 Active Shooter & DAAT 8 hrs.



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
www.burlington-wi.gov

Common Council Agenda Item Number: 9	Date: May 20, 2014
Submitted By: Steve DeQuaker, Treasurer 	Subject: Prepays and Vouchers

Details:

Attached please find the Prepays and Vouchers list for bills accrued through May 20, 2014:

Total Prepays:	\$138,705.58
Total Vouchers:	\$87,752.19
Reimbursements:	\$1,911.84
 Grand Total:	 <u>\$228,369.61</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

1. Advanced Disposal – Monthly Trash & Recycle for Residents of Burlington \$45,071.38
2. We Energies – Street Lights 03/28/14 to 04/29/14 \$18,688.20
3. We Energies – Sewer Treatment Plant 03/22/14 to 04/23/14 \$15,657.21
4. Pats Services, Inc – Sludge Removal \$14,760.00
5. Sherrill, Inc – Trees, Arborjet Hydraulic Kit, Arborplugs \$12,020.00

Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$228,369.61 at the May 20, 2014 Common Council meeting.

For Council Approval May 20, 2014

Prepays:	04/30/14	\$13,799.66
	05/09/14	<u>\$124,905.92</u>
Total Prepays		\$138,705.58

Vouchers:	05/20/14	\$87,752.19
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Reimbursements:	05/02/14	\$1,911.84
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GRAND TOTAL		<u><u>\$228,369.61</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-444412-000	PARKING VIOLATIONS							
	1569 CUNNINGHAM, WILLIAM		refund paid twice - tax intercept & via we	83135	04/28/2014	25.00	04/14	PD
100-454521-001	BOND FEES							
	7366 RACINE CO T & M COURT		Sikraji, Dustin; Case: 13-4554	SIKRAJI	04/22/2014	298.50	04/14	PD
	7496 BLOOMFIELD POLICE DEPT		Loveless, Clifton; Case: P414472-2	LOVELESS	04/26/2014	202.80	04/14	PD
						501.30	*	
Total 100-454521						501.30		
100-515132-220	ADMIN - UTILITIES							
	3330 WE ENERGIES		5843-033-004 300 N Pine Street (split)	5843033004APR14	04/24/2014	490.70	04/14	PD
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
	7679 STAPLES ADVANTAGE		STAPLES ADMIN OFFICE SUPPLIES	8029409365	04/05/2014	52.63	04/14	PD
Total ADMINISTRATOR						543.33		
100-515141-220	FINANCE - UTILITY SERVICES							
	3330 WE ENERGIES		5843-033-004 300 N Pine Street (split)	5843033004APR14	04/24/2014	297.93	04/14	PD
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE							
	7679 STAPLES ADVANTAGE		STAPLES CITY FINANCE SUPPLIES	8029409365	04/05/2014	17.51	04/14	PD
Total FINANCE						315.44		
100-515161-220	ATTORNEY - CONTRACT							
	8149 BJELAJAC, JOHN M		Attorney Fees for Echo Lake: TRIP Agree	13100-035D 5	04/30/2014	75.00	04/14	PD
	8149 BJELAJAC, JOHN M		Attorney Fees for Burlington Cemetery	13100-090D 7	04/30/2014	45.00	04/14	PD
	8149 BJELAJAC, JOHN M		Attorney Fees for General	14100-000D 4	04/30/2014	1,095.00	04/14	PD
	8149 BJELAJAC, JOHN M		Attorney Fees - We Energies Electric D	14100-024D 2	04/30/2014	1,035.00	04/14	PD
	8149 BJELAJAC, JOHN M		Attorney Fees - Coffeehouse Grant Agree	14100-030D 1	04/30/2014	75.00	04/14	PD
						2,325.00	*	
100-515161-272	ATTORNEY - MUNICIPAL COURT							
	8149 BJELAJAC, JOHN M		Attorney Fees for Municipal Court	14100-099D 4	04/30/2014	4,170.00	04/14	PD
100-515161-298	ATTORNEY - CONTRACT SERVICES							
	8149 BJELAJAC, JOHN M		Attorney Fees for Open Records Request	14100-034D 1	04/30/2014	1,125.00	04/14	PD
Total ATTORNEY						7,620.00		
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	7679 STAPLES ADVANTAGE		STAPLES POLICE DEPT OFFICE SUP	8029409365	04/05/2014	6.49	04/14	PD
Total POLICE DEPT.						6.49		
100-525220-220	FIRE - UTILITY SERVICES							
	3330 WE ENERGIES		8403-026-057 Fire Dept 165 Washington	8403026057APR14	04/21/2014	1,536.40	04/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total FIRE DEPT.						1,536.40		
100-525231-220	BLDG INSP UTILITIES							
3330	WE ENERGIES	5843-033-004	300 N Pine Street (split)	5843033004APR14	04/24/2014	87.61	04/14	PD
Total BUILDING INSP.						87.61		
100-535321-225	STREETS - TELEPHONE							
4485	TDS	TDS DPW 262-539-3770 (SPLIT)		262-539-3770 04/14	04/11/2014	77.00	04/14	PD
100-535321-261	STREETS - LIGHTING							
3330	WE ENERGIES	0455-414-409	Traffic Lights	0455414409APR14	04/16/2014	225.81	04/14	PD
3330	WE ENERGIES	0818-594-802	Sign Liberty & State Rd	0818594802APR14	04/23/2014	38.66	04/14	PD
3330	WE ENERGIES	0838-352-542	Parking Lot Lighting	0838352542APR14	04/22/2014	23.00	04/14	PD
3330	WE ENERGIES	0850-628-152	N Pine & Jefferson	0850628152APR14	04/22/2014	234.73	04/14	PD
3330	WE ENERGIES	2023-503-060	Stop Lights	2023503060APR14	04/23/2014	140.22	04/14	PD
3330	WE ENERGIES	4404-149-064	300 N Main Street	4404149064APR14	04/16/2014	40.59	04/14	PD
3330	WE ENERGIES	5043-084-318	200 Amanda Street	5043084318APR14	04/22/2014	25.83	04/14	PD
3330	WE ENERGIES	5465-979-181	McHenry & Gardner	5465979181APR14	04/21/2014	71.63	04/14	PD
3330	WE ENERGIES	6893-002-943	700 Black Hawk Dr Sign	6893002943APR14	04/22/2014	9.27	04/14	PD
3330	WE ENERGIES	7255-756-558	McHenry & Milw Corner	7255756558APR14	04/21/2014	16.35	04/14	PD
						826.09	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE							
7679	STAPLES ADVANTAGE	STAPLES STREET OFFICE SUPPLIES		8029409365	04/05/2014	320.46	04/14	PD
Total STREET ADMINISTRATION						1,223.55		
100-555551-220	PARKS - UTILITIES							
3330	WE ENERGIES	0435-566-939	Washington & Main	0435566939APR14	04/16/2014	27.48	04/14	PD
100-555551-225	PARKS - TELEPHONE							
4485	TDS	TDS DPW 262-539-3770 (SPLIT)		262-539-3770 04/14	04/11/2014	38.50	04/14	PD
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
8515	JOHN DEERE FINANCIAL	John Deere - purchase parts		V26989	04/17/2014	232.78	04/14	PD
Total PARKS						298.76		
Total GENERAL FUND						12,157.88		
251-555511-220	UTILITIES							
3330	WE ENERGIES	5852-857-487	Library Gas	5852857487APR14	04/24/2014	771.57	04/14	PD
251-555511-327	MATERIALS							
1309	PAC HOUSE	PAC HOUSE COOKBOOK		2014	04/29/2014	10.00	04/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total FUND EXPENSES						781.57		
Total LIBRARY OPERATIONS FUND						781.57		
621-575740-220	WWTP-ELECTRIC							
3330	WE ENERGIES		0469-455-267 Highway 11 E State St	0469455267APR14	04/16/2014	121.75	04/14	PD
3330	WE ENERGIES		3602-583-285 4302 Lake St Electric	3602583285APR14	04/20/2014	36.17	04/14	PD
3330	WE ENERGIES		8098-971-449 Sewer Lift - Fox River Lar	8098971449APR14	04/10/2014	34.46	04/14	PD
						192.38	*	
621-575740-225	TELEPHONE							
4485	TDS		TDS WWTP 262-539-3646	262-539-3646 04/14	04/19/2014	194.99	04/14	PD
621-575740-244	REPAIRS,MAINT EQUIPMENT							
1088	RUNDLE-SPENCE		Rundle-Spence - Parts for Steam Gen.	S2256099.001	04/24/2014	73.63	04/14	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE							
5934	TIME WARNER CABLE-MILW		TIME WARNER CABLE WWTP	702658601 05/14	04/30/2014	109.95	04/14	PD
7679	STAPLES ADVANTAGE		STAPLES WWTP SUPPLIES	8029409365	04/05/2014	123.31	04/14	PD
						233.26	*	
Total WASTEWATER FUND EXPENSES						694.26		
Total WASTEWATER OPERATIONS FUND						694.26		
622-509210-000	OFFICE SUPPLY							
4485	TDS		TDS DPW 262-539-3770 (SPLIT)	262-539-3770 04/14	04/11/2014	77.00	04/14	PD
7343	AT & T		AT & T WATER DEPT 414 R24-8901 36	414R2489010414	04/10/2014	68.95	04/14	PD
						145.95	*	
Total 622-509210						145.95		
Total WATER UTILITY FUND						145.95		
Grand Total:						13,779.66		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239007	LIFE INSURANCE							
4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL JUNE PAYMEN	JUNE2014	05/09/2014	1,820.92	05/14	PD	
100-454521-001	BOND FEES							
7671	KENOSHA CIRCUIT COURT	Gauger, Andrew; case: 14006285	GAUGER, A.	04/28/2014	200.50	05/14	PD	
Total 100-454521					200.50			
100-515132-225	ADMIN - TELEPHONE							
7343	AT & T	AT & T ADMIN 262 R59-7549 674 8	262R5975490414	04/28/2014	246.82	05/14	PD	
7692	VERIZON WIRELESS	VERIZON ADMIN	9724035276	04/23/2014	76.52	05/14	PD	
					323.34	*		
100-515132-298	ADMIN - CONTRACT SERVICES							
7044	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 161	1610-47	05/07/2014	300.00	05/14	PD	
Total ADMINISTRATOR					623.34			
100-515141-225	FINANCE - TELEPHONE							
7343	AT & T	AT & T FINANCE 262 R59-7549 674 8	262R5975490414	04/28/2014	148.09	05/14	PD	
7692	VERIZON WIRELESS	VERIZON FINANCE	9724035276	04/23/2014	77.86	05/14	PD	
					225.95	*		
Total FINANCE					225.95			
100-525211-225	POLICE - TELEPHONE							
7343	AT & T	AT & T POLICE 262 R59-7549 674 8	262R5975490414	04/28/2014	394.91	05/14	PD	
7692	VERIZON WIRELESS	VERIZON POLICE DEPT	9724035276	04/23/2014	725.39	05/14	PD	
					1,120.30	*		
100-525211-240	POLICE - FUEL, OIL							
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Police Dept	869297630418	05/01/2014	3,329.05	05/14	PD	
Total POLICE DEPT.					4,449.35			
100-525220-220	FIRE - UTILITY SERVICES							
3330	WE ENERGIES	8419-416-558 341 Origen St	8419416558APR14	04/27/2014	13.18	05/14	PD	
100-525220-225	FIRE - TELEPHONE							
7692	VERIZON WIRELESS	VERIZON FIRE DEPT	9724035276	04/23/2014	127.39	05/14	PD	
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS							
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Fire Dept	869297630418	05/01/2014	1,188.29	05/14	PD	
Total FIRE DEPT.					1,328.86			
100-525231-372	BLDG INSP - AUTO EXPENSE							
4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Bldg Insp	869297630418	05/01/2014	71.71	05/14	PD	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total BUILDING INSP.						71.71		
100-535321-220	STREETS - UTILITIES							
3330	WE ENERGIES		1638-891-345 DPW Bldg Electric (split)	1638891345APR14	04/24/2014	695.84	05/14	PD
3330	WE ENERGIES		8430-081-671 Gas 2200 S Pine (split)	8430081671APR14	04/23/2014	553.68	05/14	PD
						1,249.52	*	
100-535321-225	STREETS - TELEPHONE							
7692	VERIZON WIRELESS		VERIZON STREET DEPT	9724035276	04/23/2014	2.50	05/14	PD
100-535321-240	STREETS - FUEL, OIL & LUBRI							
4264	VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Street Dept	869297630418	05/01/2014	1,610.34	05/14	PD
100-535321-261	STREETS - LIGHTING							
3330	WE ENERGIES		0819-473-268 Municipal Parking Lot	0819473268APR14	04/24/2014	98.08	05/14	PD
3330	WE ENERGIES		4432-157-647 Street Lights	4432157647APR14	04/29/2014	18,688.20	05/14	PD
3330	WE ENERGIES		5459-100-732 St Lighting Substation	5459100732APR14	04/24/2014	236.34	05/14	PD
3330	WE ENERGIES		5644-617-733 Traffic Signal	5644617733APR14	04/23/2014	128.50	05/14	PD
3330	WE ENERGIES		5695-147-539 Electric 572 Milw	5695147539APR14	04/24/2014	334.49	05/14	PD
3330	WE ENERGIES		7245-068-041 375 N Pine St	7245068041APR14	04/24/2014	168.33	05/14	PD
3330	WE ENERGIES		7467-500-426 Jefferson & Bridge	7467500426APR14	04/24/2014	237.55	05/14	PD
3330	WE ENERGIES		8499-073-119 Traffic Signal Controller	84990731190414	04/24/2014	214.81	05/14	PD
3330	WE ENERGIES		8650-632-794 Traffic Signal Power	8650632794APR14	04/24/2014	118.60	05/14	PD
3330	WE ENERGIES		9418-285-345 Traffic Signal	9418285345APR14	04/24/2014	83.85	05/14	PD
						20,308.75	*	
100-535321-353	STREETS REP & MAINT PRKNG DECK							
3330	WE ENERGIES		7082-958-528 Public Parking Structure	7082958528APR14	04/24/2014	818.16	05/14	PD
Total STREET ADMINISTRATION						23,989.27		
100-555551-220	PARKS - UTILITIES							
3330	WE ENERGIES		0435-566-939 Washington & Main	435566939APR14*	04/17/2014	8.96	05/14	PD
3330	WE ENERGIES		1638-891-345 DPW Bldg Electric (split)	1638891345APR14	04/24/2014	347.91	05/14	PD
3330	WE ENERGIES		2428-946-714 Pavillion	2428946714APR14	04/24/2014	476.85	05/14	PD
3330	WE ENERGIES		3243-370-777 Amanda St	3243370777APR14	04/28/2014	36.98	05/14	PD
3330	WE ENERGIES		3698-542-543 Bathse Wagner Park	3698542543APR14	04/27/2014	9.89	05/14	PD
3330	WE ENERGIES		6211-699-899 Electric Dog Park	6211699899APR14	04/24/2014	40.49	05/14	PD
3330	WE ENERGIES		6419-916-677 394 Amanda Street	6419916677APR14	04/27/2014	11.02	05/14	PD
3330	WE ENERGIES		6895-338-188 355 N Pine St	6895338188APR14	04/24/2014	97.85	05/14	PD
3330	WE ENERGIES		8430-081-671 Gas 2200 S Pine (split)	8430081671APR14	04/23/2014	276.84	05/14	PD
3330	WE ENERGIES		8893-353-410 Electric Sunset Dr	8893353410APR14	04/29/2014	68.89	05/14	PD
3330	WE ENERGIES		9274-302-992 400 Sunset Dr	9274302992APR14	04/30/2014	99.68	05/14	PD
						1,475.36	*	
100-555551-225	PARKS - TELEPHONE							
7692	VERIZON WIRELESS		VERIZON PARK DEPT	9724035276	04/23/2014	.07	05/14	PD
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS							
4264	VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Parks Dept	869297630418	05/01/2014	887.91	05/14	PD
100-555551-265	PARKS - FESTIVAL EXPENSES							
8770	Mystic Fireworks		Deposit for 4th July Fireworks	2014	05/07/2014	3,000.00	05/14	PD
100-555551-298	PARKS - OUTSIDE SERVICES							
2850	TRACTOR SUPPLY CREDIT PLAN		TRACTOR SUPPLY 603530120009837	100188250	04/17/2014	798.00	05/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-555551-310	PARKS - OFFICE SUPP, POSTAGE							
	2400	PETTY CASH - DPW	PETTY CASH DPW	MAY 2014	05/08/2014	186.43	05/14	PD
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
	1088	RUNDLE-SPENCE	Rundle-Spence - Park Dept supplies	S2257027.001	04/29/2014	260.96	05/14	PD
Total PARKS						6,608.73		
100-575710-297	GARBAGE- CONTRACT SVCS-RECYC							
	5917	Advanced Disposal Services	Advanced Disposal Recycle	C60001172110	04/30/2014	12,684.54	05/14	PD
	5917	Advanced Disposal Services	Riverview Manor - Recycle Cardboard	C60001172119	04/30/2014	78.01	05/14	PD
						12,762.55	*	
100-575710-298	GARBAGE - CONTRACT SVCS PICKUP							
	5917	Advanced Disposal Services	Advanced Disposal Trash	C60001172110	04/30/2014	30,103.69	05/14	PD
	5917	Advanced Disposal Services	Advanced Disposal Fuel Charge	C60001172110	04/30/2014	2,360.88	05/14	PD
	5917	Advanced Disposal Services	Advanced Disposal Comm Trash	C60001172110	04/30/2014	136.89	05/14	PD
	5917	Advanced Disposal Services	Advanced Disposal Commercial Adjustn	C60001172119	04/30/2014	20.00	05/14	PD
	5917	Advanced Disposal Services	RIVERVIEW MANOR TRASH	C60001172119	04/30/2014	213.69	05/14	PD
						32,795.15	*	
Total GARBAGE COLLECTION						45,557.70		
Total GENERAL FUND						84,876.33		
251-555511-220	UITILITIES							
	3330	WE ENERGIES	0810-148-657 PUBLIC LIBRARY	0810148657APR14	04/25/2014	1,045.27	05/14	PD
251-555511-225	TELEPHONE							
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	706795501	05/14 05/09/2014	73.52	05/14	PD
	7343	AT & T	AT & T LIBRARY 262 R59-7549 674 8	262R5975490414	04/28/2014	197.45	05/14	PD
						270.97	*	
251-555511-327	MATERIALS							
	5651	KENOSHA NEWS	KENOSHA NEWS, LIBRARY RENEWA	10516161	2014 05/09/2014	264.00	05/14	PD
Total FUND EXPENSES						1,580.24		
Total LIBRARY OPERATIONS FUND						1,580.24		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	1887-026-576 Electric Sewer Plant	1887026576APR14	04/23/2014	15,657.21	05/14	PD
	3330	WE ENERGIES	4847-248-215 S of Yahnke Rd/Pump St	4847248215APR14	04/22/2014	203.74	05/14	PD
	3330	WE ENERGIES	4897-650-087 Springbrook Lift Station	4897650087APR14	04/23/2014	53.43	05/14	PD
	3330	WE ENERGIES	6212-377-525 Water Sanitation	6212377525APR14	04/24/2014	3,458.20	05/14	PD
						19,372.58	*	
621-575740-222	GAS							
	3330	WE ENERGIES	0862-239-067 2100 PINE ST	0862239067APR14	04/23/2014	6,492.04	05/14	PD
	3330	WE ENERGIES	2663-378-614 Gas 624 S Pine St	2663378614APR14	04/23/2014	749.42	05/14	PD
	3330	WE ENERGIES	3646-902-199 624 S Pine St	3646902199APR14	04/23/2014	272.68	05/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						7,514.14	*	
621-575740-225	TELEPHONE							
	7692	VERIZON WIRELESS	VERIZON WWTP	9724035276	04/23/2014	11.46	05/14	PD
621-575740-240	FUEL, OIL AND LUBRICANTS							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 WWTP	869297630418	05/01/2014	1,019.99	05/14	PD
621-575740-248	PLANT OPERATION							
	5917	Advanced Disposal Services	Advanced Disposal Wastewater	C60001172118	04/30/2014	64.49	05/14	PD
Total WASTEWATER FUND EXPENSES						27,982.66		
Total WASTEWATER OPERATIONS FUND						27,982.66		
622-506220-000	POWER							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	0882547355APR14	04/23/2014	1,805.72	05/14	PD
	3330	WE ENERGIES	3267-293-366 384 Dunford Dr	3267293366APR14	04/23/2014	944.42	05/14	PD
	3330	WE ENERGIES	7255-465-187 Municipal Well Filter Builc	7255465187APR14	04/23/2014	244.99	05/14	PD
						2,995.13	*	
Total 622-506220						2,995.13		
622-506230-000	SUPPLIES							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	0882547355APR14	04/23/2014	159.32	05/14	PD
	3330	WE ENERGIES	6499-874-589 801 Weiler Road	3499874589APR14	04/23/2014	55.97	05/14	PD
						215.29	*	
Total 622-506230						215.29		
622-509330-000	TRANSPORTATION-SUPPLIES							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Water Dept	869297630418	05/01/2014	660.12	05/14	PD
Total 622-509330						660.12		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	1638891345APR14	04/24/2014	695.84	05/14	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	8430081671APR14	04/23/2014	553.68	05/14	PD
						1,249.52	*	
Total 622-509350						1,249.52		
Total WATER UTILITY FUND						5,120.06		
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	637738	04/16/2014	78.00	05/14	PD
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	26275709070414	04/25/2014	71.60	05/14	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						149.60	*	
623-575740-505	Legal Fees							
	8149	BJELAJAC, JOHN M	Airport Transaction	14100-004D 5	04/30/2014	555.00	05/14	PD
	8149	BJELAJAC, JOHN M	Attorney Fees for Airport	14100-037D 1	04/30/2014	75.00	05/14	PD
						630.00	*	
Total 623-575740						779.60		
Total AIRPORT FUND						779.60		
875-232000	MUNICIPAL COURT DEP							
	7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE APR	2014 APRIL	04/30/2014	3,461.43	05/14	PD
	7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	2014 APRIL	04/30/2014	126.00	05/14	PD
	7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	2014 APRIL	04/30/2014	989.60	05/14	PD
	7141	RACINE COUNTY TREASURER	Adjustments	2014 APRIL	04/30/2014	10.00	05/14	PD
						4,567.03	*	
Total MUNICIPAL COURT FUND						4,567.03		
Grand Total:						124,905.92		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515111-399	CITY COUNCIL - PUBLICATION						
2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Minutes		160704	05/01/2014	134.97	05/14
Total CITY COUNCIL						134.97	
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Muni Court Forms		20042	05/02/2014	135.43	05/14
100-515121-520	MUNI COURT - PROP & LIAB INS						
3430	ZAREK INSURANCE, INC.	Bond Renewal Judge Marvin Daniel		7042	05/02/2014	100.00	05/14
3430	ZAREK INSURANCE, INC.	ZAREK BOND RENEWAL D. DILLION		7052	05/06/2014	100.00	05/14
						200.00	*
Total MUNICIPAL COURT						335.43	
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
1216	Office Copying Equipment, LTD	Colored copies		C293493	05/10/2014	132.08	05/14
1216	Office Copying Equipment, LTD	black & white copies		C293493	05/10/2014	114.25	05/14
						246.33	*
100-515132-324	ADMIN - MEMBERSHIP DUES						
1478	INTERNATIONAL CITY/COUNTY	ICMA MEMBERSHIP MEGAN WATKIN: 2014 M.JOHNSON			05/12/2014	253.00	05/14
100-515132-399	ADMIN - SUNDRY EXPENSES						
3387	WI TAXPAYERS ALLIANCE	Municipal Facts14 & Custom Report		FACTS14	05/13/2014	38.39	05/14
Total ADMINISTRATOR						537.72	
100-525220-211	FIRE - PHYSICALS						
4154	AURORA HEALTH CARE	Acct #600003825 - Howard, Perry		279919	05/04/2014	78.00	05/14
4154	AURORA HEALTH CARE	Acct #600003825 - Lazenby, Jeremy		279919	05/04/2014	78.00	05/14
4154	AURORA HEALTH CARE	Acct #600003825 - McCourt, Johnathon		279919	05/04/2014	78.00	05/14
4154	AURORA HEALTH CARE	Acct #600003825 - Niederer, John		279919	05/04/2014	78.00	05/14
4154	AURORA HEALTH CARE	Acct #600003825 - Koch, Edward		279919	05/04/2014	78.00	05/14
						390.00	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
1951	MENARDS	LP Tank Exchange		50758	05/12/2014	17.82	05/14
100-525220-248	FIRE - REPAIR MAINT BLDGS						
8294	KURTH, ERICH & KIM	Reimbursement for parts purchased		286007	01/24/2014	74.80	05/14
Total FIRE DEPT.						482.62	
100-525231-298	BLDG INSP - CONTRACT						
4069	MUNICIPAL SERVICES, LLC	MUNICIPAL SERVICES BLDG INSPEC		201369	05/02/2014	1,011.75	05/14
100-525231-310	BLDG INSP - OPERATING SUPPLIES						
2590	REINEMANS, INC.	Yellow Caution Tape		51234	05/06/2014	11.99	05/14
Total BUILDING INSP.						1,023.74	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - STREETS	IMIL805465	04/23/2014	141.87	05/14
	117	ALSCO	ALSCO DPW - STREETS	IMIL807949	04/30/2014	78.37	05/14
	117	ALSCO	ALSCO DPW (split)	IMIL810469	05/07/2014	76.46	05/14
						296.70	*
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1139577	04/25/2014	139.09	05/14
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1139579	04/25/2014	15.42	05/14
	1707	LDV, INC.	Graphics/Engraving Misc	47751	04/15/2014	14.75	05/14
	1820	LOIS TIRE SHOP, INC.	tire repair 2005 Chevrolet 2500 # 51	344156	05/02/2014	613.72	05/14
	1820	LOIS TIRE SHOP, INC.	LOIS TIRE - Unit 300	344159	04/16/2014	280.98	05/14
	1820	LOIS TIRE SHOP, INC.	tire repair 2009 Ford F250 truck # 54	344969	04/25/2014	648.60	05/14
	1820	LOIS TIRE SHOP, INC.	tire repair 2009 Chevy 3500HD #511	345422	05/02/2014	595.36	05/14
	1820	LOIS TIRE SHOP, INC.	tire repair 2005 Chevrolet 2500 TRK # 5	345447	05/02/2014	295.20	05/14
	1820	LOIS TIRE SHOP, INC.	LOIS TIRE SHOP DPW	345812	05/08/2014	60.00	05/14
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 300	237125	04/16/2014	17.51	05/14
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 704	237961	05/07/2014	22.38	05/14
	3014	VERMEER WISCONSIN, INC	VERMEER DPW PARTS FOR UNIT 30	399982	05/08/2014	271.89	05/14
	7406	OTTO PAAP CO, INC	OTTO PAAP CO DPW SUPPLIES	92327	05/02/2014	435.01	05/14
						3,409.91	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW (split)	IMIL805466	04/23/2014	8.46	05/14
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL810470	05/07/2014	8.46	05/14
	1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)	S2245919.001	04/21/2014	242.40	05/14
	1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)	S2245919.003	04/25/2014	2.88	05/14
						262.20	*
100-535321-261	STREETS - LIGHTING						
	2215	NELSON ELECTRIC SUPPLY	NELSON ELECTRIC DPW PARTS	686948-01	04/25/2014	175.38	05/14
100-535321-298	STREETS - CONTRACT SERVICES						
	1291	DP ELECTRONIC RECYCLING	DP Electronic Recycling	981	04/18/2014	499.50	05/14
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL MAY CLEANII	2524	04/17/2014	368.00	05/14
						867.50	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	5364	DIGICORP	HP Laserjet Pro 200 Color MFP M276N	303669	03/31/2014	418.00	05/14
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1732	LANGE ENTERPRISES	LANGE ENTERPRISES- Signs	50601	05/06/2014	87.17	05/14
	1800	LINCOLN CONTRACTORS SUPPLY IN	LINCOLN CONTRACTORS SUPPLY DI	J25171	05/08/2014	180.99	05/14
	1951	MENARDS	Menards - Acct 32120266	49874	04/30/2014	23.23	05/14
	1951	MENARDS	Menards - Acct 32120266	49890	04/30/2014	12.59	05/14
	2215	NELSON ELECTRIC SUPPLY	NELSON ELECTRIC DPW PARTS	686948-00	04/16/2014	157.72	05/14
	2280	OLSEN SAFETY EQUIP. COR.	OLSEN SAFETY EQUIPMENT DPW	0301534-IN	05/02/2014	96.17	05/14
	2590	REINEMANS, INC.	Reinemans - Streets Supplies	48952	04/03/2014	15.06	05/14
	2590	REINEMANS, INC.	Reinemans - Streets Supplies	49925	04/17/2014	15.90	05/14
	2590	REINEMANS, INC.	Reinemans - Streets Supplies	50464	04/25/2014	2.24	05/14
	2590	REINEMANS, INC.	Reinemans - Streets Supplies	50631	04/28/2014	3.50	05/14
	2590	REINEMANS, INC.	Plexiglass Custom Cut	50876	05/01/2014	32.00	05/14
	2590	REINEMANS, INC.	Reinemans - Streets Supplies	51338	05/07/2014	8.23	05/14
	2860	TAPCO	TAPCO DPW CONE	1449700	03/31/2014	104.48	05/14
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY COMPANY DPW	261241	02/12/2014	270.60	05/14
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPV	273257	04/30/2014	33.25	05/14
	3450	ZEP SALES & SERVICE	ZEP MANUFACTURING DPW SUPPLII	9000914755	04/23/2014	207.89	05/14
	5043	IBD, LLC	IBD- Streets	110131601	03/25/2014	151.20	05/14
	5709	FASTENAL COMPANY	Fastenal- parts	WIBUR8170	04/14/2014	16.35	05/14
	8340	CRETEX MATERIALS INC	Cretex Materials: Cretex Screen	142686	04/26/2014	45.88	05/14
	8340	CRETEX MATERIALS INC	Cretex materials 3/4" dense grade	142795	05/03/2014	23.69	05/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						1,488.14	*
		Total STREET ADMINISTRATION				6,917.83	
100-545411-291	HEALTH OFFICER-CONTRACT						
4325	MEMORIAL HOSPITAL-WRCHD	MEMORIAL HOSPITAL WRCHD		2014APRIL	04/28/2014	4,813.98	05/14
	Total HEALTH OFFICER					4,813.98	
100-555551-159	PARKS - CLOTHING						
117	ALSCO	ALSCO DPW - PARKS		IMIL805465	04/23/2014	30.00	05/14
117	ALSCO	ALSCO DPW - PARKS		IMIL807949	04/30/2014	30.00	05/14
117	ALSCO	ALSCO DPW (split)		IMIL810469	05/07/2014	30.00	05/14
						90.00	*
100-555551-242	PARKS - REPAIR MAINT VEHICLES						
1457	HUMPHREY SERVICE & PARTS, INC.	Parts for park trailers		1140840	05/07/2014	8.63	05/14
1457	HUMPHREY SERVICE & PARTS, INC.	Parts for park trailers		1140962	05/08/2014	5.56	05/14
2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - parts for park trailers		238006	05/08/2014	22.38	05/14
2590	REINEMANS, INC.	Reinemans - Parks Supplies		51389	05/08/2014	4.49	05/14
7406	OTTO PAAP CO, INC	OTTO PAAP CO DPW SUPPLIES		92327	05/02/2014	435.01	05/14
						476.07	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
117	ALSCO	ALSCO DPW (split)		IMIL805466	04/23/2014	4.22	05/14
117	ALSCO	ALSCO DPW - Water, Streets & Park		IMIL810470	05/07/2014	4.22	05/14
1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)		S2245919.001	04/21/2014	121.18	05/14
1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)		S2245919.003	04/25/2014	1.43	05/14
						131.05	*
100-555551-298	PARKS - OUTSIDE SERVICES						
1061	MINOR'S GARDEN CENTER, INC	Minor's Garden Center, Inc		0060243	04/22/2014	525.00	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON COMPOST SIT		A-95269	12/04/2013	58.66	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON COMPOST SIT		A-98254	04/24/2014	90.00	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON BEAUMONT		A-98321	04/25/2014	180.00	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON RIVERSIDE P/		A-98333	04/25/2014	160.00	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK		A-98547	05/02/2014	80.00	05/14
2330	PATS SERVICES, INC	CITY OF BURLINGTON BUSHNELL PA		A-98624	05/07/2014	90.00	05/14
2590	REINEMANS, INC.	Reinemans - Parks Supplies		51105	05/04/2014	40.70	05/14
2790	SOUTHERN LAKES NEWSPAPERS LI	Park Attendent Ad		158092	04/09/2014	612.00	05/14
2790	SOUTHERN LAKES NEWSPAPERS LI	Park Attendent Ad		158093	04/10/2014	972.00	05/14
5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL MAY CLEANII		2524	04/17/2014	184.00	05/14
						2,992.36	*
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
1088	RUNDLE-SPENCE	Rundle-Spence - DPW		S2245919.002	04/21/2014	29.31	05/14
1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL PARKS STOCK		547152	04/25/2014	717.76	05/14
1951	MENARDS	Menards - Park Dept Acct 32120266		49239	04/21/2014	11.25	05/14
1951	MENARDS	Menards Acct 32120265		49315	04/22/2014	19.93	05/14
1951	MENARDS	Menards - Park Dept Acct 32120266		49320	04/22/2014	23.67	05/14
2280	OLSEN SAFETY EQUIP. COR.	OLSEN SAFETY EQUIPMENT DPW		0301534-IN	05/02/2014	96.17	05/14
2587	REINDERS INC	Reinders- Park Dept		1483929-00	04/29/2014	3,045.74	05/14
2590	REINEMANS, INC.	Reinemans - Parks Supplies		50628	04/28/2014	21.45	05/14
2835	SUPPLY CORP., THE	Supply Corp - Dpw Supplies		0029101-IN	04/16/2014	281.10	05/14
2912	TOMARK SPORTS, INC.	Tomark Sports: base spikes, pitchers rul		96027202	04/16/2014	223.42	05/14
7716	MID-STATE EQUIPMENT	MID-STATE - PARTS		V26989	04/16/2014	232.78	05/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						4,702.58	*
Total PARKS						8,392.06	
100-555561-298	FORESTRY-CONTRACT SERVICES						
4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0271.01 Urban Forest GIS		82027	04/14/2014	562.50	05/14
100-555561-350	FORESTRY-REPAIR/MTCE SUPPLY						
2361	SHERRILL, INC	SherrillTree		299647	04/16/2014	437.65	05/14
2361	SHERRILL, INC	SherrillTree		299753	04/17/2014	12,020.00	05/14
						12,457.65	*
Total 100-555561						13,020.15	
100-565641-298	PLAN COMM - CONTRACT SVCS						
1940	MEEHAN & COMPANY, INC.	MEEHAN & COMPANY APRIL BILLING		2014APRIL	04/30/2014	3,789.92	05/14
Total PLANNING COMMISSION						3,789.92	
100-575710-295	CLEAN SWEEP						
1140	ELKHORN CHEMICAL & PACKAGING	DPW Clean Sweep Supplies		546776	04/17/2014	237.00	05/14
5906	MINUTEMAN PRESS OF BURLINGTOI	Minuteman - Vinyl Traffic Signs		19957	04/23/2014	298.33	05/14
						535.33	*
Total GARBAGE COLLECTION						535.33	
Total GENERAL FUND						39,983.75	
251-555511-247	REPAIR, MAINTENANCE BUILDING						
1951	MENARDS	Menards Acct 32120265		49315	04/22/2014	30.73	05/14
Total FUND EXPENSES						30.73	
Total LIBRARY OPERATIONS FUND						30.73	
452-565639-399	Planning Expenditures						
858	COMPLETE TREE SERVICE, LLC	Cleared pathway for proposed bike trail		208149	04/26/2014	3,000.00	05/14
Total 452-565639						3,000.00	
Total Project Horizon						3,000.00	
621-575740-159	CLOTHING ALLOWANCE						

117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL807951	04/30/2014	77.12	05/14
621-575740-244	REPAIRS,MAINT EQUIPMENT					
117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL807951	04/30/2014	10.02	05/14
117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL807952	04/30/2014	107.84	05/14
1363	SWAT TEAM PEST & INSECT	Service at 2100 S Pine St	791	04/01/2014	150.00	05/14
2590	REINEMANS, INC.	Reinemans - WWTP	50520	04/25/2014	37.78	05/14
2973	USABlueBook	Butterfly Valve 6' Ductile for Jetter	330823	04/28/2014	179.36	05/14
					485.00	*
621-575740-248	PLANT OPERATION					
1951	MENARDS	liquid pool shock	49236	04/21/2014	39.90	05/14
621-575740-249	LABORATORY					
117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL807951	04/30/2014	4.71	05/14
117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL807952	04/30/2014	55.41	05/14
2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	337236	04/18/2014	595.48	05/14
					655.60	*
621-575740-254	SLUDGE REMOVAL					
2330	PATS SERVICES, INC	Pats Services - WWTP	662224	04/28/2014	14,760.00	05/14
621-575740-342	DISINFECTION ULTRA VIOLET					
1062	UV DOCTOR LAMPS LLC	25 x 28 x 1832 Domed	7913	04/24/2014	161.66	05/14
621-575740-353	REPAIR & MAINT LIFT STATIONS					
7546	EVOQUA WATER TECHNOLOGIES LL	SIEMENS WWTP BIOXIDE	901679273	04/23/2014	701.56	05/14
621-575740-359	SANITARY SEWER REPAIR,MAINT					
3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	140 4 42701	04/30/2014	107.01	05/14
621-575740-374	SAFETY					
7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY WWTP	5001223738	04/29/2014	40.79	05/14
Total WASTEWATER FUND EXPENSES					17,028.64	
Total WASTEWATER OPERATIONS FUND					17,028.64	
622-503460-000	METERS & LABOR					
3220	MIDWEST METER INC	Midwest Meter - Meters	0055018-IN	05/01/2014	3,957.11	05/14
Total 622-503460					3,957.11	
622-506250-000	MAINTENANCE-SUPPLIES					
7788	CRAMER CONSTRUCTION	Repair skylite on Karyl Street	042114	04/21/2014	135.00	05/14
Total 622-506250					135.00	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES					
1088	RUNDLE-SPENCE	Rundle-Spence - Moen Cartridge's	S2257102.001	04/28/2014	130.24	05/14
1088	RUNDLE-SPENCE	Rundle-Spence - Credit	S2257850.001	05/05/2014	73.94	05/14
3070	WANASEK CORPORATION	Emerson Street Valve Replacements	3592	04/28/2014	8,260.04	05/14
3070	WANASEK CORPORATION	Perkins - replace 6" valve located in asp	3596	04/28/2014	5,011.82	05/14
3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	140 4 42701	04/30/2014	107.01	05/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						13,435.17	*
Total 622-506510						13,435.17	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO Water Cust # 025570	IMIL807950	04/30/2014	28.13	05/14
Total 622-509030						28.13	
622-509330-000	TRANSPORTATION-SUPPLIES						
	7161	LYNCH SUPERSTORE	GMC Sierra '02 1GDHK24U32Z278150	852338	04/30/2014	32.63	05/14
Total 622-509330						32.63	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split)	IMIL805466	04/23/2014	8.46	05/14
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL810470	05/07/2014	8.46	05/14
	1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)	S2245919.001	04/21/2014	242.40	05/14
	1088	RUNDLE-SPENCE	Rundle-Spence - DPW (split)	S2245919.003	04/25/2014	2.88	05/14
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL MAY CLEANII	2524	04/17/2014	368.00	05/14
						630.20	*
Total 622-509350						630.20	
Total WATER UTILITY FUND						18,218.24	
623-575740-246	REPAIR MAINT.RUNWAY,TAXIWAY						
	3070	WANASEK CORPORATION	Airport - Roll Runway	3595	04/28/2014	820.63	05/14
	5117	HUGHES ELECTRIC, INC	HUGHES ELECTRIC AIRPORT LIGHTS	11164	04/29/2014	6,798.36	05/14
						7,618.99	*
623-575740-247	REPAIR,MAINTENANCE BUILDINGS						
	5117	HUGHES ELECTRIC, INC	supplied power & installed 120V to elect	11163	04/29/2014	240.00	05/14
Total 623-575740						7,858.99	
Total AIRPORT FUND						7,858.99	
820-454590-000	PARK DEVELOPMENT						
	1506	SAA DESIGN GROUP	2549 - 1 Wehmhoff Jucker Park	2549-3	04/30/2014	1,631.84	05/14
Total CITY PARKS FUND						1,631.84	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Grand Total:						87,752.19	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100051163	MINER, WESLEY W.	1,800.00	.00	.00	.00	.00	.00	1,800.00
100081122	FALK, GAYLE A	.00	.00	.00	91.84	20.00	.00	111.84
Grand Totals:	2 Employees	1,800.00	.00	.00	91.84	20.00	.00	1,911.84



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: May 20, 2014
Submitted By: Diahn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL

See attached

SPECIAL EVENTS PERMIT

Applicant Name: Jim Jante

Group Represented: B-Town Sounds

Dates of Event: Every other Thursday beginning 6/12, 6/26, 7/10, 7/24, 8/7, 8/21, 9/4

Time of Event: 6:30 – 8:30 pm

Event Location: Echo Park

Expected Attendance: 300-700

Description of Event: Free concert in the park for the public and family fun

Applicant Name: Fire Chief Perry Howard

Group Represented: City of Burlington Fire Department

Dates of Event: July 4, 2014

Time of Event: 2pm - midnight

Event Location: Echo Park Pavilion

Expected Attendance: 300

Description of Event: Annual 4th of July Celebration/Fund Raiser/Dance

Applicant Name: Bil Scherrer – President – Chocolate Fest

Group Represented: Chocolate City Festivals, Inc.

Dates of Event: May 26, 2014

Time of Event: 8:30 a.m. pre-parade / 9:00 a.m. Step Off

Event Location: Kane Street to Milwaukee Ave to Echo Park

Expected Attendance: 10,000+ viewers

Description of Event: Annual Veteran's Memorial Day Parade

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the May 20, 2014 Common Council meeting.

ISSUING FOR NEW LICENSE YEAR BEGINNING JULY 1, 2014

Albrecht	Kelly	D.
Anderson	Kristine	Marie
Baer	Ashley	Lynn
Bayer	Darlene	R.
Chambers	Leighann	Christine
Curtiss	Terri	L.
Fell	Dustin	M.
Fliess	Emily	Susan
Gardner	Tracy	Rae
Glebke	Kevin	James
Goldschmidt	Timothy	Christopher
Guenther	Cheryl	Ann
Hawley	Kelly	Jo
Hernandez	Blanca	E.
Hesse	Taylor	Ann
Horn	Rachel	Carole
Katzman	Noreen	Angela
Klug	Leslie	Anne
Klunk	Sarah	Ann
Kromm	Tara	Nicole
Kulp	Sean	Martin
Linneman	Kimberly	Jean
Loranger	Melissa	Ann
Malom	Terra	L.
McCarthy	Patricia	E.
McKusker	Krystal	Ann
Miller	Abigail	Marie
Muellenbach	Erwin	
Nelson	Charis	M.
Novak	Carmel	Lynn
Pieters	Mark	Richard
Richveis	Richard	Hugo
Ross	Krueger	Alan
Stanley	Suzan	Gail
Taylor	John	Marshall
VanHook	Lonnie	Eugene
Vos	Kaitlyn	Cynthia
Wiess	Sarah	Elizabeth
Williams	Vicki	Lynne
Willing	Kira	Raschelle



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: May 20, 2014
Submitted By: Kevin Lahner, City Administrator	Subject: A Public Hearing to discuss an amendment to the Multi-Jurisdictional Comprehensive Plan for property at 5421 Mormon Road

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 5421 Mormon Road from “Medium Density Residential and Primary Environmental Corridor” to “Industrial and Primary Environmental Corridor”.

This item was recommended for approval by the Plan Commission at their May 13, 2014 meeting.

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item is for a Public Hearing at the May 20, 2014 Common Council.

NOTICE OF PUBLIC HEARING FOR AMENDING THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that a Public Hearing will be held by the Common Council of the City of Burlington on **Tuesday, May 20, 2014 at 6:30 p.m.** Council Chambers or shortly thereafter at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin to hear public comments regarding a request for an amendment to the Multi-Jurisdictional Comprehensive Plan for Racine County 2035 by ordinance in accordance with the requirements of Section 66.1001 of the Wisconsin Statutes as it pertains to:

Owner:	KW Precast
Applicant:	Robert Hassey
Applicant Address:	472 McHenry Street
Location of Request:	5421 Mormon Road
Existing Land Use District	Medium Density Residential and Primary Environmental Corridor
Proposed Land Use Zoning:	Industrial and Primary Environmental Corridor
Tax I.D. Numbers:	206-02-19-06-018-000

Legal Description:

A PARCEL OF LAND BEING PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 AND PART OF THE NORTHEAST 1/4 OF THE NORTH-WEST 1/4 OF SECTION 6, TOWNSHIP 2 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE NORTHWEST CORNER OF SAID NORTHWEST 1/4 SECTION; THENCE NORTH 88°46'40" EAST ALONG THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION 500.00 FEET TO THE PLACE OF BEGINNING OF THE PARCEL OF LAND HEREIN-AFTER DESCRIBED; THENCE CONTINUE NORTH 88°46'40" EAST ALONG SAID NORTH LINE OF SAID NORTHWEST 1/4 SECTION 1565.88 FEET; THENCE SOUTH 00°55'24" EAST, PARALLEL WITH THE WEST LINE OF SAID NORTHWEST 1/4 SECTION, 475.00 FEET; THENCE SOUTH 88°46'40" WEST, PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION, 2065.88 FEET TO A POINT ON THE WEST LINE OF SAID NORTHWEST 1/4 SECTION; THENCE NORTH 00°55'24" WEST, ALONG AND UPON SAID WEST LINE OF SAID NORTHWEST 1/4 SECTION, 225.00 FEET; THENCE NORTH 88°46'40" EAST, PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION, 500.00 FEET; THENCE NORTH 00°55'24" WEST, PARALLEL WITH THE WEST LINE OF SAID NORTHWEST 1/4 SECTION, 250.00 FEET TO A POINT ON THE NORTH LINE OF SAID NORTHWEST 1/4 SECTION AND THE PLACE OF BEGINNING OF SAID PARCEL. SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE WESTERLY 33 FEET THEREOF FOR ROAD PURPOSES (SPRING VALLEY ROAD). SAID LAND BEING IN THE TOWN OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN, CONTAINING 19.66 ACRES.

Copies of the Multi-Jurisdictional Comprehensive Plan for Racine County will be available for review at City Hall at 300 N. Pine Street, the Public Library at 166 E. Jefferson, or on-line at <http://racine.uwex.edu/cnred/SmartGrowth.html>

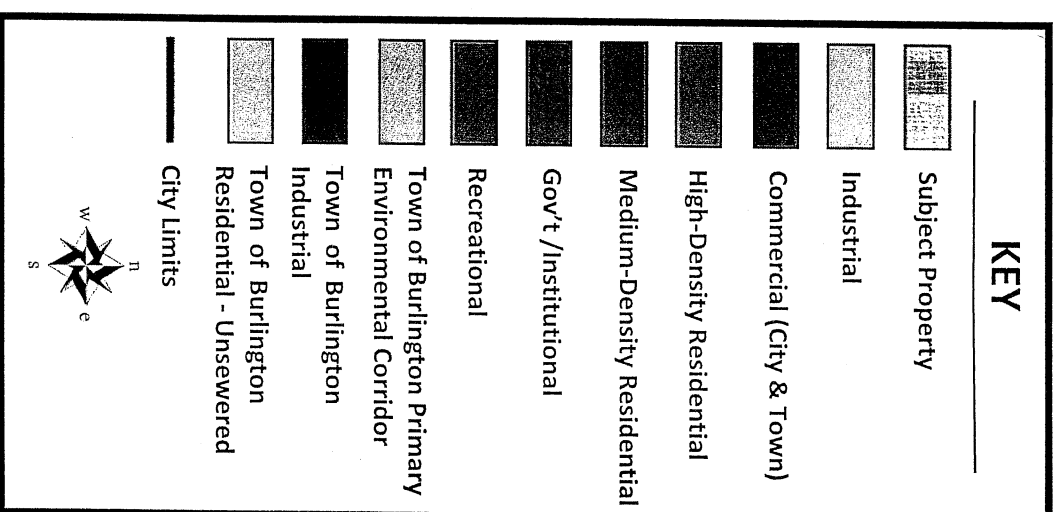
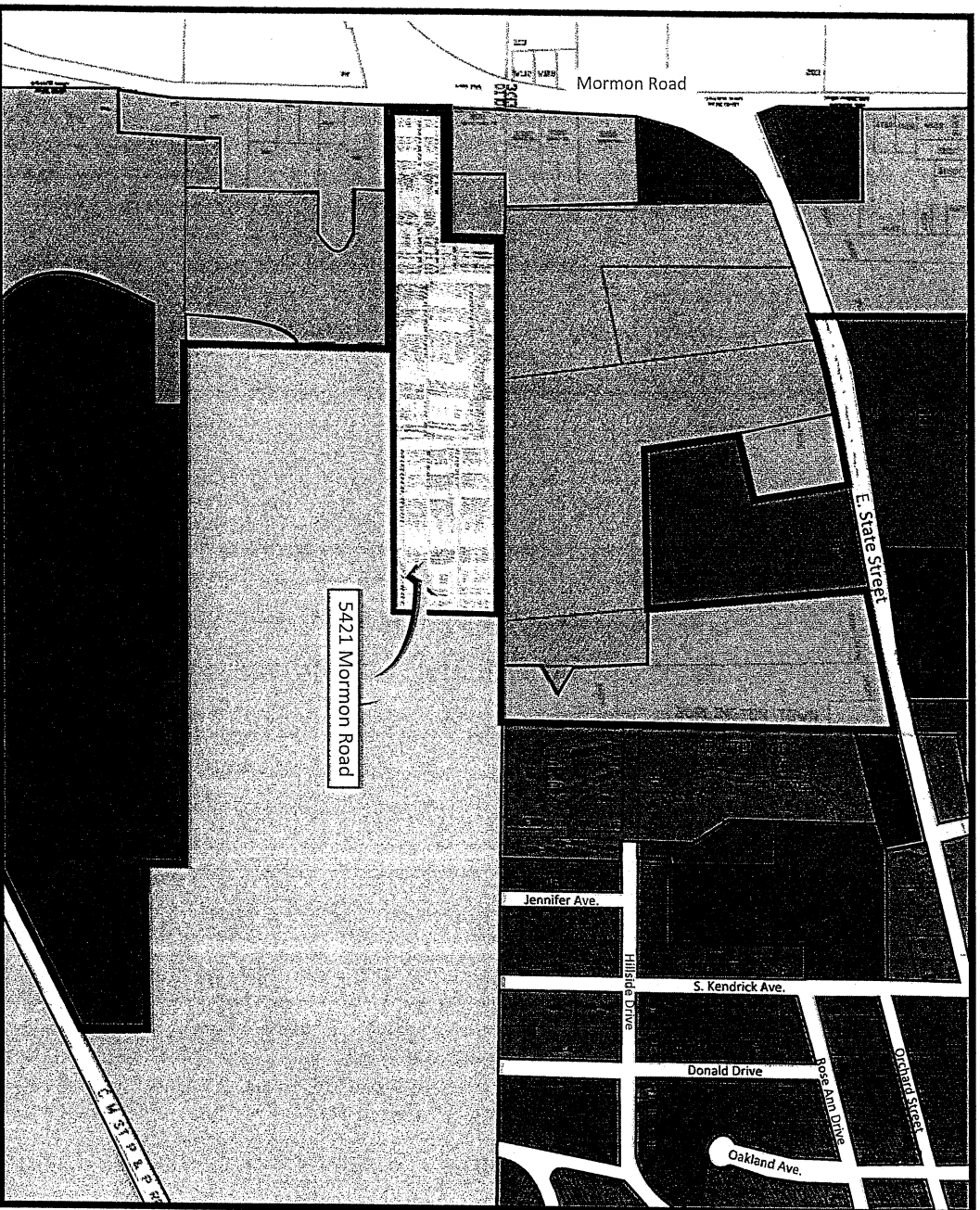
Dated the 8th day of February, 2014

Diahnn Halbach
City Clerk
City of Burlington

Multi-Jurisdictional Comprehensive Plan Amendment

5421 Mormon Road, Burlington, WI 53105

From Town Of Burlington Residential Unsewered/Primary Environmental Corridor to City of Burlington Industrial/Primary Environmental Corridor





CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: May 20, 2014
Submitted By: Kevin Lahner, City Administrator, Steve DeQuaker, City Treasurer	Subject: Resolution 4667(1) to consider an Engagement Letter with Ehlers, Inc, to amend the TIF District 3 Plan and to create TIF District #5.

Details:

There are two objectives to be obtained via this engagement with Ehlers, Inc. The first is the creation of Tax Incremental Finance District (TID) Number 5. TID 5 is being created to fund infrastructure improvements for the Aurora Medical Complex project.

The second is to amend the TID Project Plan for TID 3. The amendment is proposed to transfer funds from TID 3 to ER TID 1. This will allow the closure of ER TID 1. TID 3's projected closure is 2017.

Options & Alternatives:

The Common Council could ask for another service provider to provide the TIF District 5 creation and TIF District 3 Amendment from another company. We have a longstanding relationship with Ehlers and would not recommend these services from another provider.

Financial Remarks:

The cost as submitted is in the total amount of \$22,500. The projected cost is \$14,000 for the TID 5 creation and \$8,500 for the TID 3 Project Plan amendment.

Executive Action:

This item was discussed at the May 6, 2014 Committee of the Whole meeting and is scheduled on the May 20, 2014 Common Council meeting for consideration

**A RESOLUTION APPROVING A LETTER OF ENGAGEMENT WITH
EHLERS & ASSOCIATES, INC. TO PROVIDE TAX INCRMENTAL DISTRICT
FINANCING SERVICES**

WHEREAS, the City of Burlington requires professional assistance in the preparation of the amendment and creation of Tax Incremental Districts; and,

WHEREAS, Ehlers & Associates, Inc. is a qualified Financial Advisory firm that has been providing tax increment assistance and services to municipalities for over forty years, and;

WHEREAS, Ehlers & Associates, Inc. has previously performed these consulting and filing services for the City of Burlington in a satisfactory and timely manner.

WHEREAS, the fee for such services from Ehlers & Associates, Inc. will be billed as determined in the attached agreement, attached hereto as Attachment "A".

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin approves a Letter of Agreement dated March 25, 2014 from David A. Wagner, Senior Financial Advisor and Vice President of Ehlers & Associates, Inc., for assistance in the preparation of the amendment and creation of Tax Incremental Districts, attached hereto as Attachment "A" in the amount of \$14,000 for the Tax Increment District creation and \$8,500 for the Tax Increment District Project Plan Amendment for a total not-to-exceed cost of \$22,500.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: May 6, 2014
Adopted:

Robert Miller, Mayor

Attest:

Diahnn C. Halbach, City Clerk

March 25, 2014

Mayor Robert Miller
Diahn Halbach, City Clerk
City of Burlington
300 N. Pine Street
Burlington, WI 53105

RE: Proposed Project: Tax Incremental District Creation and Amendment

Dear Mayor & Diahn:

In accordance with your request, we are herewith transmitting our Agreement to provide Tax Incremental Financing Services. Please have one copy signed and returned to our office.

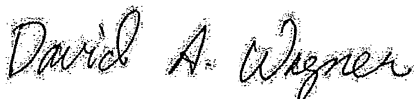
Ehlers has been involved in the evaluation, creation and amendment of more tax increment districts than any other firm in the state, which makes Ehlers the right choice to guide the City through this process. Throughout the evaluation and creation process, it is important to have a partner that is not driven by potential future fees guiding you through the process. This means that the advice given is free of any conflicts and is based on a fiduciary duty to you, the client.

Please note that our contract is divided into phases. A breakdown of the services to be provided by phase has been outlined in this agreement. The City would have the right to terminate the project at the conclusion of each phase. At this time, Ehlers is prepared to begin the Feasibility Analysis. Should the City decide to move forward with this project, following the completion of the analysis, Ehlers is prepared to begin all other phases outlined.

Ehlers & Associates has been providing tax increment assistance to Wisconsin municipalities since the tool was developed in the 1970's. We look forward to the opportunity to work with the City on this important project. If you have any questions regarding the agreement feel free to contact me at any time.

Sincerely,

EHLERS & ASSOCIATES, INC.



David A. Wagner, CIPFA
Senior Financial Advisor - Vice President

cc: Paula Czaplewski, TIF & Continuing Disclosure Coordinator, Ehlers

Agreement to Provide Tax Incremental Financing Services

Date of Agreement: March 25, 2014
Client: City of Burlington, WI
Proposed Project: Tax Incremental District Creation and Amendment (the "Project")

This Agreement is between the City of Burlington (the "Client") and Ehlers & Associates, Inc. ("Ehlers"). Ehlers agrees to provide the following scope of services for the above Project:

Scope of Services

Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether or not the Project is a statutorily and economically feasible option to achieve the Client's objectives. This phase begins upon your authorization of this engagement, and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers will:

- Consult with appropriate Client officials to identify the Client's objectives for the Project.
- Provide feedback as to the appropriateness of using Tax Incremental Financing in the context of the "but for" test.
- If the Project includes creation of or addition of territory to a district, identify preliminary boundaries and gather parcel data from Client. Determine compliance with the following statutory requirements as applicable:
 - Equalized Value test.
 - Purpose test (industrial, mixed use, blighted area, or in need of rehabilitation or conservation).
 - Vacant land test.
 - Newly platted residential land use test.
- Prepare feasibility analysis report. The report will include the following information, as applicable:
 - Identification of the type or types of districts that may be created.
 - A description of the type, maximum life, expenditure period and other features corresponding to the type of district proposed.
 - A summary of the development assumptions used with respect to timing of construction and projected values.
 - Projections of tax increment revenue collections to include annual and cumulative present value calculations.

- Qualification of the district as a donor or recipient of shared increment, and projected impact of any allocations of shared increment.
 - Qualification of the district for distressed, or severely distressed, status and the projected impact of that designation.
 - If debt financing is anticipated, a summary of the sizing, structure and timing of proposed debt issues.
 - A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure.
 - A draft time table for the Project.
 - Identification of how the creation date may affect the district's valuation date, the base value, the number of revenue collection periods, compliance with the equalized value test, and the ability to capture current year construction values and changes in economic value.
 - When warranted, evaluate and compare options with respect to boundaries, type of district, project costs and development levels.
 - Ehlers will provide guidance on district design within statutory limits to creatively achieve as many of the Client's objectives as possible, and will provide liaison with State Department of Revenue as needed in the technical evaluation of options.
- Present the results of the feasibility analysis to the Client's staff, Plan Commission or governing body.

Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission¹, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed, and ends after the Joint Review Board takes action on the Project. As part of Phase II services, Ehlers will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain a map of the proposed boundaries of the district, a map showing existing uses and conditions of real property within the district, and a map showing proposed improvements and uses in the district.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated below and on the following. Ehlers will ensure that selected dates meet all statutory timing requirements, and will provide documentation and notices as indicated.

¹ If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

Meeting	Ehlers Responsibility	Client Responsibility
Initial Joint Review Board	<p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p>
Plan Commission Public Hearing	<p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p>
Plan Commission Public Hearing	<p>For districts created on the basis of blight elimination, or on the basis of properties in need of conservation or rehabilitation, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p>	<p>Prepare and mail individual property owner notices (only for districts created on the basis of blight elimination, or on the basis of properties in need of conservation or rehabilitation).</p> <p>Prepare meeting minutes.</p>
Plan Commission	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan & resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Governing Body Action	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan & resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Joint Review Board Action	<p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p>

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client's staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board, and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers will:

- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

Compensation

In return for the services set forth in the "Scope of Services," Client agrees to compensate Ehlers as follows:

	TID Creation	TID Project Plan Amendment
Phase I	\$ 5,200	\$2,400
Phase II	\$ 7,300	\$4,900
Phase III	\$ 1,500	\$1,200
Total	\$ 14,000	\$8,500

- Pricing assumes all phases are done concurrently, utilizing same meeting nights. In the event that meetings for districts do not occur on the same evening, full fee shall be charged per district.

Payment for Services

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of each Phase. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Client Responsibility

The following expenses are not included in our Scope of Services, and are the responsibility of Client to pay directly:

- Services rendered by Client's engineers, planners, surveyors, appraisers, assessors, attorneys, auditors and others that may be called on by Client to provide information related to completion of the Project.
- Preparation of maps necessary for inclusion in the Project Plan.
- Preparation of maps necessary for inclusion in the base year or amendment packet.
- Publication charge for the Notice of Public Hearing and Notices of Joint Review Board meetings.
- Legal opinion advising that Project Plan contains all required elements (normally provided by municipal attorney).
- Preparation of District metes & bounds description (needed in Phase III)
- Department of Revenue filing fee and annual administrative fees. The current Department of Revenue fee structure is:

Current Wisconsin Department of Revenue Fee Schedules	
Base Year Packet	
Amendment Packet with Territory Addition	\$1,000
Amendment Packet	\$1,000
Distressed or Severely Distressed Designation	No Charge
Annual Administrative Fee	\$500
	\$150

Execution and Authority

By executing this Agreement, the person signing on behalf of Client represents that he/she has the authority to execute agreements of this type on behalf of Client and that this Agreement constitutes a binding obligation of Client enforceable in accordance with its terms/

The above Contract is hereby accepted

by the City of Burlington, Wisconsin,

by its authorized officer this _____ day of _____, 20____.

By: _____ Title: _____

Ehlers & Associates, Inc.

By: _____ Title: _____

Dated: _____, 20__.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Number: 13	Date: May 20, 2014
Submitted By: Kevin Lahner, City Administrator	Subject: Motion 14-775 to consider the annual insurance renewal with Zarek Insurance.

Details:

Zarek Insurance, the City's broker for several years, has obtained rates for our liability and worker's compensation lines of coverage. The worker compensation and general liability insurance covers all incidents of employees injured on the job and any damage claims to city property. Additionally, it covers the city against losses incurred from injuries occurring on city property.

The City has been working with our insurance carrier EMC for the past several years to reduce workers compensation claims. Ongoing training occurs regularly with the member of our staff in an effort to improve safety and reduce insurance claims. Unemployment premiums have been reduced 8 percent for this year.

The total premium for this year is \$327,625. This is an increase of 5.4 percent over the previous year. The increase is largely due to the property liability claims last year including the Police Department water damage and a lightning strike at the Wastewater Treatment Plant.

Options and Alternatives:

The Common Council may choose to deny this renewal and direct staff to seek new bids prior to the policy expiration of May 30. Liability and Insurance brokers have contracts with certain providers and can only bid to those providers. For example while Zarek can bid to EMC, other insurance brokers in this area cannot. Therefore we could request other brokers to bid with different companies. However, we feel as if the combined service and rates by EMC continue to be competitive and it is unlikely that substantial savings would result in receiving additional bids.

Financial Remarks: The total insurance premium is \$327,625 split between all the applicable funds.

Executive Action:

This item was discussed at the May 20, 2014 Committee of the Whole meeting and is placed on tonight's Common Council meeting for consideration.

Zarek Insurance, Inc.

124 E. Chestnut Street

PO Box 452

Burlington, WI 53105-0452

Phone : 262-763-8421 Fax : 262-763-3503

INVOICE # 7057

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ACCOUNT NO.

OP

DATE

BURLI17

DR

05/12/14

BALANCE DUE ON

05/15/14

City Of Burlington

300 N. Pine Street

Burlington, WI 53105

Itm #	Due Date	Trn	Type	Description	Amount
120412	05/15/14	MEM	INFO	Renewal 5/14 - 5/15	\$ 327,625.00
Invoice Balance:					\$ 327,625.00

City of Burlington

Premium Summary 2014-2015

Workers Compensation	\$122,790
General Liability	\$ 26,874
Inland Marine	\$ 8,014
Crime	\$ 1,787
Linebacker	\$ 8,046
Umbrella	\$ 10,292
Law Enforcement	\$ 4,678
Automobile	\$ 50,294
Property	\$ 91,635
Airport OL&T	<u>\$ 3,215</u>
Total Annual Premium	\$327,625